

*Council of Graduate Students - General Meeting (May 7,2008)*  
**Meeting Minutes**

- ◆ 5:05PM - Agenda for the meeting proposed by President Elect Rakesh Gudavarthy and motion passed on the approval of agenda without any changes/Abstentions.
- ◆ Attendance of the representatives taken by Secretary elect Amardeep Kaur.
- ◆ 5:15PM - Guest speakers of the day Ms. Roberta Cox and Ms. Vicky Hudgings from the office of graduate studies were called on-stage by Rakesh Gudavarthy.
  - Ms. Vicky Hudgings gave a brief introduction about the office of graduate studies, operations of the office, updated website of the office and its role in a graduate students process of graduation.
  - She informed the audience about some positive changes made to the forms (1,1A , 5, 6, 6A and 8). New templates of the forms were discussed and their functioning was explained to the audience.
  - She also mentioned the reforms going on in other areas of the graduate studies like graduate catalogue and admissions/recruitment processes.
  - It was informed to the audience that there will be other positive changes in the thesis templates as well as thesis specifications.
- ◆ 5:50PM - presentation by Ms. Vicky Hudgings was followed by a question - answer session. Students asked questions regarding residency requirement for PhD students, credit unit evaluation in proposed forms, thesis templates etc. Ms. Roberta Cox and Ms. Hudgings answered the questions and provided other relevant information pertaining to the issues.
- ◆ Updates on new representatives were given by Vice - President elect Amendra Koul. New representative Mr. Krishna Kolan representing the Mechanical Engineering department was introduced.
- ◆ Treasurer Elect Mr. Xuhui Lu gave a brief report on Library Committee and he discussed several recommendations made by him to the committee for a better usage of the library resources by Graduate Students.
- ◆ Mr. Rakesh Gudavarthy discussed some of the upcoming tasks that council will be performing during the following semesters. Tasks include the proposed salaries for the executive board and making the representatives more active.
- ◆ 6:03PM - Meeting was called for an adjournment by Rakesh and a motion was passed for the adjournment.